



## **PBT Conservatory Fall 2020 Handbook**

Welcome to Peninsula Ballet Theatre Conservatory!

All Fall 2020 classes will be fully virtual!

This handbook is your guide to new policies and procedures regarding PBT Conservatory's Virtual Classes.

We are looking forward to seeing familiar faces, and we are excited to welcome many new families to PBT this year!

### **Table of Contents**

Levels.....	2
Class Schedule.....	3
Tuition .....	4
Calendar.....	5
Dress Code & FAQs.....	6
Waiver and Release.....	7-8
Virtual Class Waiver.....	9
Code of Conduct .....	10

## **Levels**

All new students must take a placement class to determine their correct level. Please email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org) to register for your placement class. Levels are determined by PBT based on age, technique, and ability. Current PBT students will receive their level placement via email.

### **Pre-Ballet 1 (Ages 3-4)**

For our youngest aspiring dancers, this 30 minute virtual class introduces children to the joy of dance and movement.

### **Pre-Ballet 2 (Ages 4.5-6)**

For our youngest aspiring dancers, this 30 minute virtual class introduces children to the joy of dance and movement.

### **Level 1 (Ages 6-8)**

Beginner 45 minute virtual technique class where students begin to learn the foundations of classical ballet technique.

### **Level 2A (Ages 8-10)**

60 minute virtual technique class where students expand on the foundations of classical ballet technique, introducing more complex barre and center work.

### **Level 2B (Ages 9-12)**

60 minute virtual technique class where students expand on the foundations they learned in Level 2A.

### **Level 3 (Ages 12 & up)**

75 minute intermediate/advanced virtual technique class for students with experience. Students in Level 3 will participate in pointe or pre-pointe class once a week. This class is by placement only.

### **Level 4 (Ages 13 & up)**

90 minute advanced virtual technique class for students with experience. Students in Level 4 will participate in pointe class once a week. This class is by placement only.

### **Apprentice**

Limited Apprentice positions are offered to our most advanced students by invitation only. Apprentices will have two private lessons/mentoring sessions each month and will also have the opportunity to rehearse with the company virtually.

## **Class Schedules**

PBT has created a flexible virtual class schedule that allows you to choose how many classes per week your student(s) will take. You are welcome to take all classes offered for your level but are not required to do so.

### **Trial Classes**

Virtual Trial classes will be offered for new students. Trial classes are \$10 and can be arranged by emailing [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org).

### **Make-Up Classes**

NO make-up classes will be offered for virtual classes. In the case of extended absences please email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org).

## **Fall 2020 Virtual Class Schedule**

\*All Classes are in Pacific Standard Time

### **Pre-Ballet 1** \*Recommend 1 class

Monday 4:15-4:45pm LA

Saturday 9:15-9:45am (Combined

Pre-Ballet 1 & 2) AC

### **Pre-Ballet 2** \*Recommend 1 class

Friday 3:30-4:00pm AC

Saturday 9:15-9:45am (Combined

Pre-Ballet 1 & 2) AC

### **Level 1** \*Recommend 1 class

Monday 5:00-5:45pm LA

Saturday 10:00-10:45am AC

### **Level 2A** \*Recommend 2 classes

Tuesday 4:00-5:00pm MR

Thursday 4:00-5:00pm MR

Saturday 11:00am-12:00pm (Combined 2A & 2B) AC

### **Level 2B** \*Recommend 2 classes

Tuesday 5:15-6:15pm MR

Wednesday 3:45-4:45pm LA

Saturday 11:00am-12:00pm (Combined 2A & 2B) AC

### **Level 3** \*Recommend 3 classes

Tuesday 5:00-6:15pm Technique CW

Wednesday 5:00-6:15pm Technique LA

Friday 4:15-5:30pm Technique AC

Friday 5:30-6:00pm Pointe/Pre-Pointe AC

### **Level 4** \*Recommend 3-4 classes

Monday 6:00-7:30pm Technique LA

Monday 7:30-8:00pm Pointe LA

Tuesday 6:30-8:00pm Technique CW

Thursday 5:15-6:45pm Technique CW

Saturday 9:15-10:45am Technique GA

### **Apprentices:** \*Recommend 4 classes

Monday 6:00-7:30pm Technique LA

Monday 7:30-8:00pm Pointe LA

Tuesday 6:30-8:00pm Technique CW

Thursday 5:15-6:45pm Technique CW

Saturday 9:15-10:45am Technique GA

\*Additional private lessons will be scheduled

### **Musical Theatre (Open to all Levels)**

Monday 4:00-5:00pm (Ages 5-8) MR

Monday 5:15-6:15pm (Ages 9-16) MR

GA- Greg Amato

LA- Léna Alvino

AC- Aline Carili

MR- Minna Rogers

CW- Chloé Watson

## **Tuition**

Annual Virtual Registration Fee: \$25 - This fee must be paid when you initially register for classes.

To register for Conservatory classes you must have an active account in DanceStudioPro with a zero balance. To create your new student account click [here](#).

You may only register for the level you were placed in. If you do not know your level placement or you are a new student please email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org).

Tuition cost is based on level. Tuition rates DO NOT change regardless of how many classes you take per week.

Monthly tuition is due no later than the 30th. We require all families sign up for Auto-Pay, which runs between the 26th and 30th of each month, or pay online before the bill due date. Failure to pay by the due date will result in a \$25 late fee. Tuition will be prorated for those who sign up mid-month.

Pre-Ballet 1: \$50

Pre-Ballet 2: \$50

Level 1: \$75

Level 2A: \$100

Level 2B: \$100

Level 3: \$200

Level 4: \$300

Apprentice: \$400

Musical Theatre: \$50

The Gift of Dance Scholarships are offered to students ages 3-18 years with a passion and desire to dance. This scholarship is awarded based on financial need, merit, and the student's desire to dance. To apply for this scholarship [please fill out this form](#) and email it to [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org).

## **Withdrawal Policy**

PBT requires you to notify them via email if you plan to withdraw from classes. You must email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org) by the 25th of the month in order to withdraw from virtual classes. If you do not email PBT by the 25th of the month, you will be charged for the following month of classes.

## **Peninsula Ballet Theatre Conservatory Fall 2020 Student Calendar**

\*Subject to Change

September 1 *First Day of Virtual Conservatory Program*

October 31 *Happy Halloween! Students are encouraged to wear a costume to class.*

November 23-29 *Happy Thanksgiving - No Student Classes*

December 20- January 3 *Holiday Break - No Student Classes*

January 4 *Tentative return to Student Classes*

*Our greatest priority is the health and well-being of our PBT community, and we will continue to closely monitor state and county guidelines. We greatly look forward to the day we can be back in the studio dancing, and will make announcements regarding the format in which our programs will safely proceed as we receive new information from local and state officials.*

## **Dress Code**

- Something comfortable you can move in
- Hair pulled back
- Ballet Slippers
- Recommended but NOT required: clothing that is fitted, i.e., leotard, tights or bike shorts
- Musical Theatre: Clothing you can move in (no jeans), and jazz or ballet shoes. Sneakers or socks are also ok, should your flooring require them.

## **FAQs**

### **Q: How do I log on to PBT Conservatory's Virtual Classes?**

**A.** PBT will be using Zoom for all virtual classes. The Zoom Link is available in your DSP Parent Portal. You can access this by Clicking on "Calendar" from the home page. If you go to the dates and times of your classes and click on them, you will see a video icon. Clicking on the video icon will direct you to the online class. In addition, the Zoom links will be available under "Shared Files" in your DSP Parent Portal.

### **Q. Are the Virtual Classes Private?**

**A.** Yes, PBT's Virtual Classes take place on a private Zoom account and are password protected. **The Zoom link is not to be shared outside of the class participants for the privacy of our students.**

### **Q. Do I need my name on my Zoom Account?**

**A.** Yes, students should use their full name when they log in to virtual classes. Please do not use a parent's name or a pseudonym.

### **Q. Do I need to have a webcam to participate, and does it need to be turned on?**

**A.** A webcam is not required to participate in the classes, however we highly recommend students turn on their camera if they are able in order to receive corrections and interact with the teachers.

### **Q. Are there opportunities for one-on-one training?**

**A.** Yes, PBT will be offering virtual private lessons throughout the fall, and we encourage students in Level 2A or above to register for a private lesson with their preferred teacher. Please email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org) if you are interested in private lessons.

### **Q. Is there anything else I need?**

**A.** We recommend having a water bottle nearby and your space ready to dance. Level 1 and up will need a barre or something in place of a barre, i.e., chair, countertop or table

### **Q. Who should I contact with questions?**

**A.** Please email [conservatory@peninsulaballet.org](mailto:conservatory@peninsulaballet.org) with any questions or concerns you may have.

## **WAIVER AND RELEASE OF CLAIMS AND INDEMNITY AGREEMENT**

In consideration of being permitted to enter the premises and facilities operated by PENINSULA BALLET THEATRE, a non-profit public benefit corporation ("PBT") or operations by other occupants of the PBT premises ("Occupants"), for any purpose whatsoever, including but not limited to observation, use of facilities or equipment or participation in any way, including online activities, the undersigned hereby acknowledges and agrees to the following:

1. The undersigned, for itself, its heirs and assigns, hereby covenants not to sue, releases, waives, and discharges PBT, each Occupant, PBT's landlord and the officers, directors, employees or contractors of PBT, (collectively "Releasees" and individually a "Release") from all liability to the undersigned for any loss or damage and any claim or demands therefor on account of injury to the person or property and/or resulting in the death of the participant or the undersigned, whether caused by the negligence of any of the Releasees or otherwise while the participant or the undersigned is in, upon, or about the premises or any facilities or equipment therein.
2. The undersigned hereby agrees to indemnify and save and hold harmless the Releasees and each of them from any loss, liability, damage or cost (including attorneys' fees and court costs) they may incur due to the presence of the undersigned in, upon or about the PBT premises or in any way observing or using any facilities or equipment of PBT or an Occupant whether caused by the negligence of any of the Releasees or otherwise.
3. The undersigned assumes full responsibility for and risk of bodily injury, death or property damage due the negligence of Releasees or otherwise while in, about or upon the premises or facilities of PBT or any Occupant while using the premises or any facilities or equipment thereon.
4. The undersigned further expressly agrees that the foregoing Release, Waiver and Indemnity Agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
5. The undersigned has read and voluntarily signs the Release and Waiver of Liability and Indemnity Agreement and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement has been made.
6. I understand I must give a 30-day notice in order to withdraw my student from in-person classes or cancel my in-person adult membership. I understand PBT may prorate based on the date I enroll and I must pay the current and following months. For Virtual Classes, I understand I must notify PBT by email by the 25th of the month in order to withdraw my student from the following months classes or cancel my adult class membership.

## 7. PHOTO RELEASE: PHOTO AND VIDEO RELEASE

I grant permission to Peninsula Ballet Theatre, and its agents or employees, the unrestricted right to use and publish photographs or video footage taken of me or the student for any legal use, including but not limited to: outreach, copyright purposes, illustration, advertising, web content, and social media.

I waive any right to royalties or other compensation arising from the use of my photograph or video footage, and if signing on behalf of the student, I waive all such rights of the student.

I agree on my own behalf or on the behalf of the student, to release and hold harmless Peninsula Ballet Theatre and its agents or employees from any claims arising from the related use of the photographs or video footage.

8. I acknowledge that by signing this form I give Peninsula Ballet Theatre full copyright and authority to publish photography or videography, and I agree to the terms listed above.

I HAVE READ AND UNDERSTAND THIS WAIVER AND RELEASE OF CLAIMS AND INDEMNITY AGREEMENT, WHICH SHALL CONTINUE IN EFFECT INDEFINITELY.



## **VIRTUAL CLASS WAIVER AND RELEASE 2020**

By logging in to the online classes I agree to Peninsula Ballet Theatre's standard Waiver and Release of Claims and Indemnity Agreement.

In addition, I certify that I am not aware of any medical conditions that would preclude me from participating in dance activities in an online environment. I understand there is a risk of injury associated with dancing and agree to hold harmless Peninsula Ballet Theatre, its officers, directors, employees, or contractors of Peninsula Ballet Theatre.

I agree to immediately stop performing an activity if I feel pain, dizziness, or other symptoms and report them to the instructor. I agree to follow the instructor's directions and stop any activity that I do not feel confident enough to perform.

By accepting these terms and conditions, I certify that I have fully read and agree to the terms above.

## **Virtual Class Code of Conduct**

1. I will log in to virtual classes five minutes before class begins with my space ready to dance.
2. I will use the restroom and get a drink of water before class starts.
3. I will not chew gum or other candy while taking class.
4. I will respect my teachers, PBT staff and volunteers, and my classmates. I will not disrupt class.
5. I will keep my microphone muted unless I have a question or am asked to unmute by the teacher.
6. I will not gossip, and I will support all of my classmates.
7. I will accept correction as positive criticism. I understand that my teacher is not picking on me and that this is an opportunity for me to grow.
8. I will take pride in my school, my teacher, my classmates, and myself.
9. I will not use my phone or other devices during class.
10. I will have fun!